

Castlemore School Council Minutes 2020-2021

[October 28, 2020](#)

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# October 28, 2020

**Subject:** Castlemore Public School – School Council Meeting  
Virtual – 6:30 p.m.

**Venue/Date/Time:**

**Copies To:** All Attendees

**Attendees:** Darcie Sutherland– Principal  
Justina So - Vice Principal  
Melissa Kalmbach- Teacher representative  
Natalie Zamais  
Siva Manivannan  
Grace Ng –  
Fung Pun, Member

**Absent:**

| Item  | Action   |
|---|--|
| Meeting Norms<br><br>*Begin and End meetings on time<br>*Speak and listen to one another respectfully<br>*Recognize and value the diversity of opinions                   | Asked members to think about norms and we can add to the list at next council meeting as needed  |
| Discussed purpose of school council roles and responsibilities of different positions e.g., chair/co-chair, secretary, treasurer, and responsibilities of council members | Due to low attendance tonight, we asked members to invite more members to come out next meeting so we can do the nomination and get quorum   |
| discussion on fundraising money<br>We will have money left<br>X movement<br>flexible seating  | Principal and VP to look into needs for schools and come back next meeting to discuss with council members how we can spend the money (e.g., due to Covid and no sharing- may need more equipment and indoor games for recess i.e., white board for doodling, white board markers, one board per child, Lego kits, doodle books) |
| discussed return to school Covid protocol<br>school organization<br>mental health resources<br>community support  |  |

|                     |   |
|---------------------|---|
| financial           | principal to get copy of financial report       |
| approval of minutes | Siva approved minutes<br>Grace seconded minutes |

# November 25, 2020

## Attendees

Justina So - Vice Principal

Darcie Sutherland - Principal

Melissa Kalmbach - Teacher Representative

\*Andy Sun, Angel Chan ,Anita Huang, Eric Xu , Feon Kwok, Jayden, Jeff Wang, Grace Ng, Minna Lin, Vidita Joshi, Jun, Lili Og, Max, Miao Zhuang, Payal Salgia, Sem Kalmin, Tod Chen, Yan, Kerry Liu, Chancy Chen

\*(attendance taken based on screen name on virtual call)

| Topic                               | Notes   | Next Steps/Actions   |
|-------------------------------------|---|--|
| Minutes                             | shared minutes with council members   | approved by Anita and Vidita   |
| Discussed purpose of school council | -discussed role and purpose of school council<br>- discussed roles and responsibilities of different positions (chair, secretary, treasurers, etc.)<br>- asked council members if they would like to add names to nomination                        | Membered voted<br><br>Results -<br>co-chairs: Grace Ng, Kerry Liu<br>Secretary - Anita Huang<br>Treasurer - Minna Lin  |
| Administrator Report                | Ms. Sutherland shared information on the following <ul style="list-style-type: none"> <li>● Virtual Grad</li> <li>● Weather changes</li> <li>● First Virtual Assembly, Gifted Testing</li> <li>● Ways to connect with community (survey)</li> </ul> | Reminder to ensure students are dressed for the weather with the change in weather<br><br>We will be sending out a survey to get ideas on ways that we could connect with the community (e.g., family games night, etc.) |
| School Committee                    | Ms. So shared some committees and extracurricular activities that are starting to blossom at school. Asked parents to see how they would like to support these programs.  | We will be sending out a survey to see who might wish to be involved in the different committees offered by our school.  |
| financial report                    | Ms. Sutherland shared the financial report.   |  |
| ideas on using up funds             | <a href="#">Math resources from Spectrum</a><br><a href="#">Art kit</a><br><a href="#">Yoga mats for mindfulness corners.</a><br><a href="#">community class. prayer room</a>   | Asked council members to consider these ideas and generate more ideas on using up funds at next meeting  |
|                                     |   |  |



# January 20, 2021

attendees:

| Topic | Notes | Next Steps/Actions |
|-------|-------|--------------------|
|       |       |                    |